

Southern New England School of Ministry (SNEMN-SOM) Student & Academic Catalog

ENDORSEMENT

The Southern New England Ministry Network School of Ministry (SNEMN-SOM) is a member of the Association of Assemblies of God District Schools of Ministry and has been recognized and approved by the Executive Presbytery of the General Council of the Assemblies of God. Courses required for Assemblies of God credentials and successfully completed at SNEMN-SOM meet General Council educational requirements for the respective level of credential.

GENERAL INFORMATION

The Ministry Network School of Ministry is a vital part of our commitment to healthy leaders, churches and ministries. Knowledge gleaned from the classroom experience becomes a valuable tool that the Holy Spirit can use to further the purposes of God. Clergy and laypersons who understand not only “what” to do but “why” to do it are far more effective.

SNEMN-SOM seeks to integrate spiritual information, relationship building and academic achievement to provide a unique learning experience. Students not only acquire knowledge necessary for obtaining ministerial credentials, but also develop the spiritual vitality, character and skills essential for effective ministry.

STATEMENT OF PURPOSE

The SNEMN School of Ministry exists to provide training for those sensing a call to ministry, whether as credentialed ministers of the Assemblies of God, or as equipped laypersons within the local church. The school seeks to promote a unified purpose for ministry within the Fellowship, providing a doctrinal and practical instruction based upon common core values and shared ministry goals.

The faculty and leadership of SNEMN-SOM fully subscribe to the statement of Fundamental Truths of the Assemblies of God and commit SNEMN-SOM to proclaim and support the principles and polity of the Assemblies of God. SNEMN-SOM commits itself to provide training courses that meet District and General Council educational requirements for ministerial credentials.

GUIDING PRINCIPLES

SNEMN-SOM is a unique ministerial training opportunity operating in our Network and is guided by the following principles.

Accreditation

SNEMN-SOM is not an accredited college or university such as Valley Forge University or Northpoint Bible College – two regional, fully accredited A/G institutions. Individuals who are able to attend college or seminary are strongly encouraged to attend an endorsed A/G college or seminary for credit toward a recognized degree program.

Using SOM for college credit

One such program is offered by Southeastern University. SEU has developed an articulation agreement with the Association of District Schools of Ministry to accept up to 28 credit hours for students who have completed work through your District School of Ministry. This counts as nearly one fourth of the 120 credit hours that make up their Bachelor of Science in Ministry Leadership degree, their key undergraduate ministry degree for students studying through online and scattered site locations. Students interested in this option may log on to www.seu.edu to get more information or register.

Berean or Global University

SNEMN-SOM is also not the same as Berean or Global University correspondence education. The SOM satisfies the same credentialing requirements but Global University students may earn college credit and a diploma. Berean offers students (www.thenewberean.com) correspondence courses that can be taken at any time and at the students own pace. SNEMN-SOM courses are only available at specific times.

Credentialing

SNEMN-SOM is not the same as credentialing. The SOM certainly helps applicants meet the educational requirements for credentialing, however, credentialing within our fellowship is an altogether different process with its own exams, paperwork and interview.

STRUCTURE

Classes are conducted one a month, eight (8) times a year. The school year begins in September and extends to June. In the primary site, three courses are offered each month, one for each corresponding credential level (certified, licensed, and ordained). Additional sites might not have all three levels of courses represented in that location. Students participate in five hours of classroom instruction. A final exam is taken at the beginning of the class prior to classroom instruction and interaction.

Prior to class, each student is required to work through the course text. A minimum of ten (10) hours or more of preparatory work is necessary. With the classroom time, students will have invested sixteen (15) hours or more per course. Study guides are critically important aids to understanding the class textbook and as a result must be completed by the date of the on-site class in order to receive credit for the course. The classroom instruction provides an overview of the material, practical application and opportunity for questions and discussion. Instructors use personal experience and a variety of teaching methods.

Instructors are limited to credentialed ministers or others with outstanding qualifications who have distinguished themselves academically and/or in their field of ministry. Faculty member become natural mentors as they build relationship and share experiences with their students.

STUDENT POLICIES

1. **Registration:** Students are to register no less than ten (10) days prior to the course they wish to take.
2. **Self Study:** Students are required to complete a minimum of ten (10) hours of preparatory self-study in advance of the class session.

3. **Text and Study Guide:** Students are required to *completely* read the course textbook(s) and other material and other assigned work prior to class. Download the study guide for their course from the class schedule for your particular study site
4. **Assignments:** Students are to complete all assignments required for the course prior to the class session, and are to submit them to the instructor at the beginning of the class.
5. **Missed Session:** Under certain extreme circumstances students may miss one class sessions. In such cases permission must be granted by the instructor in consultation with the SNEMN-SOM Director. In such cases students are required to submit a three (3) page reflection (500 word minimum) paper describing the impact of their studies on their life and ministry. Students are responsible to submit the paper to the course instructor. No credit for the course will be given unless this requirement is met.
6. **Removal:** Students who consistently fail to complete assigned course work, are disruptive or uncooperative or treat faculty or other students disrespectfully may not be permitted to register for future SNEMN-SOM sessions.
7. **Plagiarism:** Plagiarism and cheating are serious violations of SNEMN-SOM ethical standards. Students who breach these standards will be immediately dismissed.
8. **Grading:** All SNEMN-SOM course exams are graded on the following scale.

97-100	A+	84-86	B	70-73	C-
94-96	A	80-83	B-	0-69	F
90-93	A-	77-79	C+		
87-89	B+	74-76	C		

9. **Course Completion:** Students must hand in a completed study guide, pass the course exam and complete the Instructor’s exam in order to pass the course. Requests to submit additional work must be approved by the SNEMN-SOM Director. If additional work is successfully completed the student’s grade for the course will be no higher than C-.
10. **Proctoring Exams:** Under certain extreme circumstances students may ask to have an authorized person proctor a SNEMN-SOM examinations in accordance with the procedures outlined in the appendix of this manual. Permission to proctor an exam must be sought from and granted by the SNEMN-SOM Director. Make up courses are facilitated by the SNEMN-SOM office. A student may proctor no more than one exam at each level. An exception may be granted should circumstances warrant.
11. **Course Make-Up:** Students are responsible to manage their schedules so that they can attend SNEMN-SOM courses as scheduled. This is especially important for those students who wish to complete a credentialing level in one academic year. However when emergencies and other unavoidable scheduling conflicts occur students are encouraged to complete the course through Berean studies offered by Global University.
12. **Visitors:** Only registered students may attend SNEMN-SOM classes. While family and friends are welcome to accompany students they are not permitted to attend the sessions. Individual exceptions to this policy may be made by the instructor if the visitors presence does not in any way impede the session. Visitors may be asked by the instructor to leave the session at any time and for any reason.
13. **Audit:** Individuals may audit a course and will be charged 50% of the registration fee. They must register as an “auditor” and read the course text prior to attending the class. No transcript or record of their attendance will be kept. Only one course per year may be audited.

14. **Electronic equipment:** Technology can enhance the learning process. However, it can also interfere with the learning environment. No video or audio recordings are permitted without the instructor's consent. Cell phones and other devices must be turned off during class. Laptops and tablets should be used only for note-taking purposes. Violation of this policy could result in removal from class and/or a reduction in grade.

REGISTRATION

1. Contact the Network Office for a registration form or at www.snemn.com,
2. Complete the form and return it to the district office no less than 10 days prior to the course session. Include payment for the course fee and textbook. Registration is required on a class-by-class basis.
3. Order the appropriate textbook from asom.christianbook.com and download the study guide for the appropriate class from the Schedule tab of the SOM button at snemn.com.
4. Read your textbook(s) as soon as you receive them. *A minimum of ten (10) hours or more of preparatory study is required prior to the class session.* A basic knowledge of the information covered in the textbook is expected when students arrive for class.
5. Classes are conducted from 9:00AM-3:00PM on the class Saturday. Bring the completed study guide, ready for submission to the course instructor.
6. SNEMN-SOM reserves the right to deny registration to any applicant who fails to follow its student policies, meet the academic, spiritual or moral qualifications or their financial obligations to SNEMN-SOM.
7. SNEMN-SOM welcomes Christian students from other evangelical traditions. However, all course content and examinations are consistent with Assemblies of God doctrine and practice.

FINANCIAL POLICIES

1. Payment in full (registration and books) must be received at the time of registration.
2. Students unable to attend a session for which they have registered may request a refund of their registration fee (less a \$10.00 processing charge). Books are non-returnable and non-refundable. Such request must be made **PRIOR** to the session for which they registered.
3. Students unable to attend a session for which they have registered may transfer their full registration fee to a future SNEMN-SOM session. Such request must be made **PRIOR** to the session for which they registered.
4. Checks returned for non-sufficient funds will be charged \$25.00.
5. Transcripts will not be released to any student who has an outstanding balance.

SCHOOL OF MINISTRY COURSES PER LEVEL

Level 100 Courses	Level 200 Courses	Level 300 Courses
Introduction to Hermeneutics	Introduction to Theology	Theology of Prayer
Introduction to Pentecostal Doctrine	New Testament Survey	Reward of Worship
Synoptic Gospels: Life of Christ	Old Testament Survey	Pentateuch
Prison Epistles	Romans: Justification by Faith	Poetic Books
Acts: Holy Spirit at Work	Introduction to Homiletics	Preaching in a Cultural Context
The Local Church in Evangelism	Eschatology	Church Admin. Finance and Law
A/G History and Polity	Effective Leadership	Pastoral Ministry
Relationships and Ethics in Ministry	Introduction to Missions	Corinthians Correspondence
	Conflict Resolution	
Internship	Internship	Internship

TRANSCRIPTS

All student transcripts will be updated following each level of classes and sent to them via email. Additional transcripts may be ordered from the SNEMN-SOM office for a \$5 administrative fee.

INTERNSHIPS

For SOM students who desire to pursue credentials with the Network, spring or summer internships are provided by local church pastors who act as mentors and internship coordinators. For further information, please consult the tab labeled Internships on the Network website under the School of Ministry section of the Minister of Development button.

COACHING

As an added bonus to the classroom experiences and study materials, the Network offers coaching to each SOM student as part of their development. Three coaching sessions are provided at no charge to the student and can be scheduled at any time after January of their year of study. Additional coaching sessions are available at the student's expense should a further relationship with a coach be desired. Clearpoint Coaching is the Network's coach training partner and will provide coaches for the SOM journey at each level of study. All coaching engagements and scheduling are dependent on the initiative of the SOM student. For further information about coaching, contact Clearpoint/SOM on the Network website or www.clearpointcoaching.com.

TEXTBOOK & MATERIALS

Registration fees and texts must be paid for before they are sent to the student. Registration and books are available online at <http://www.snemn.com/minister-development-1/school-of-ministry>. A hyperlink for christianbook.com will provide a webpage for purchase of course material. That link is asom.christianbook.com. Students may also register and pay for the next course at the end of SNEMN-SOM sessions. Every effort will be made to provide registration information at that time.

ADMINISTRATION AND FACULTY

The SNEMN-SOM is overseen by the Executive Director of Minister Development with month to month leadership provided by the onsite SOM Administrator. In its function and policy SNEMN-SOM operates within guidelines established by the Presbytery of the Assemblies of God – Southern New England Ministry Network for its ministries.

All members of the faculty serve with the approval of the Director and must meet high spiritual, moral, doctrinal and academic standards. Members of the faculty also demonstrate practical experience and proven ministry. In addition to those listed below several other highly qualified individuals serve as instructors. At all times SNEMN-SOM seeks to maintain excellence in its ministry and practices.

CONTACT INFORMATION

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